

Sturdivant-Progress Water Supply Corporation
241 Village Bend Rd
Mineral Wells, Texas 76067
940-325-6020 / spwsc@suddenlinkmail.com

Officers present:

President – Scott Royal
Assistant Secretary-Treasurer - Mike Wells

Directors present:

Penny Snow
Nelson Bailey
Mike Johnson
James Slattery
Ludwig Schweinfurth (New Director- fills Dave Larson vacancy)
Jeff Smith (New Director- fills Jerry Fields vacancy)

Absent:

Vice-President – Ed Evans

Also present:

General Manager - Billy Brillhart
Office Manager – Rebekah Da Vault
Office Assistant – Leslie Cottrell

Call to Order / Invocation / Verification of Quorum:

Called to Order by President / Chairman Scott Royal at 5:15 pm February 11, 2020.

A Quorum was verified, 8 Directors out of 9 present.

A motion was made by Director Jim Slattery that we appoint 2 new directors to fill open board seats. Director Nelson Bailey seconded and all the directors agreed. Welcome New Directors – Jeff Smith and Ludwig Schweinfurth (Ludo) they will complete vacancies left by Jerry Fields and Dave Larson.

Approval of the Minutes:

The minutes from the January 14, 2019 meeting were discussed. **Director** – Penny Snow made a motion that the minutes be approved as written. **Director** – Nelson Bailey seconded. And the motion passed.

Concerns of Customers:

Customer on Millsap Hwy complained about sand in the line. Purveyors pulled samples and did not see any sand in the line.

Customer on South Wind complained of low water pressure. Purveyors went to property and found 3 houses on 1 tap. Owner was informed that was possibly the reason for low pressure and that he would need to remove extra houses from tap. The Regulations state that he can only have 1 home per standard size tap.

Account 904 on Withers Rd again complained about the manhole on her property leaking. To remedy the issue the General Manager says that we would need to build a berm around the manhole. The customer does not want a berm on property. So the next step was to dig down to the sewer pipe and completely re pour with concrete. Once this had been done, the member seemed satisfied and has not contacted us again. Director Bailey suggested that we beautify the berm and area around manhole with bushes or shrubs. General Manager will look into it.

Field Manager's Summary of Reports:

General Manager Billy Brillhart presented Field Report, Work orders and Water Usage/Loss Report for, January 2020. He also presented the Office Report, Director's/Financial Report, and Sales/Receivables Report, for January 2020. *Copies of these are kept in the monthly reports folder and available for review upon request.*

One major leak on FM 1195 when the City of Mineral Wells hit one of our 4 inch water lines while they were repairing one of their lines.

Installed 4 new taps

There was an article in the Mineral Wells index that said the volunteer fire department would be joining with the City of Mineral Wells fire department. So the idea of us donating land to them is no longer an issue.

Changing out Badger Cellular meters:

37 new smart meters were installed last month. The goal for next month is to install at least 30 more.

Old Business: Status SPWSC Properties

370 Carter Rd wells:

The current weather has made the ground too wet to get the portable building or chlorinators delivered.

The TCEQ inspector has already been out and reviewed our set up. She will come back out when the chlorinators are set and do a final inspect.

265 Gill Ct wells:

We have the same issue on Gill Ct. The current weather has made the ground too wet to get the portable building or chlorinators delivered. Gill Ct. is already putting out water, but to add more into the system we need to tie in a chlorinator.

Hwy 281 wells (Buchanan):

The area is still a mud hole. Robert Christenson is waiting on the area to dry up so that he can complete the driveway install. He has completed removing and piling up the brush.

The volunteer fire department has burned it for us as part of a training exercise.

The General Manager is working on the specs for the new fences. He hopes to have a spec sheet available soon, so that he can start accepting bids on new fences.

Additional Meeting Building:

The flooring has been installed. Interior paint is completed. It just needs some trim and electrical items completed (Exterior light installed) and it will be ready for the conference table.

Replacement of 10" pipeline on Hogg Mnt Rd:

It has been difficult for the General Manager to get with Mr. Ground concerning his easement. Mr. Ground's neighbor may be subdividing his place into 10 lots for new homes. The board has asked GM to continue to work on getting the easement. He says that we already have all of the other easements for the line.

He still has not received any contractor bids for replacement of the line.

Hogg Mountain Beautification:

The member has said that he will pay for half of the supplies. But we will have to wait until he has finished with the refinancing on his property.

Dyment(Dusty Trl) Pressure Station:

We need an additional 12 x 28 foot land area to install our tanks. The property owner may be willing to deed/ sale it; General Manager is in discussions with him.

Director Nelson Bailey made a motion that we will purchase small tract of land to augment the pump station on Dusty trail. Expense approximately \$1000.00 plus legal expenses. Director Mike Wells seconded and the motion passed.

Everything has been submitted to TCEQ concerning the layout and plans for expansion.

New Business:

Presentation of status from Committees –

Some committees that have served their purpose and that are no longer needed are the Personnel, property and inventory committee and the annual compensation committee.

The 2 new committees are:

Budget committee: with Penny Snow, James Slattery and Billy Brillhart. This committee will meet 2 times a year (March and September) to discuss the budget and monitor charges on the company credit card.

There will also be a Personnel committee: with Mike Wells, Jeff Smith, Nelson Bailey and Billy Brillhart. This committee will meet twice a year (March and October) to discuss employee evaluations, bonus', benefits and wages.

The Projects committee will meet once a quarter. Next committee meeting will be February 25th.

The accountant will be at the next board meeting, to discuss the year end compilation.

A motion was made by Director Mike Johnson that any customer attending the annual meeting will receive \$32.00 off (minimum billing charge) of their next water bill. The motion was seconded by Director Nelson Bailey. All directors were in favor.

The company HDR was contracted by TxDot to prepare Hwy 281 for expansion. According to HDR we may have to move or lower about 3 miles of pipeline. General Manager will be meeting with a representative from HDR in the next few weeks to verify. It could cost Sturdivant Progress WSC between \$10,000.00 and \$60,000.00. Once decided we may only have until March 31 to complete.

No Executive session was needed

A motion was made by **Director** –James Slattery to adjourn the meeting at 6:25 pm. It was seconded by **Director** – Nelson Bailey. The motion passed and the meeting is adjourned.

President, Scott Royal

Secretary-Treasurer

Vice-President, Ed Evans

*Assistant Secretary-Treasurer,
Mike Wells*