

Sturdivant-Progress Water Supply Corporation
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Officers present:

President – Scott Royal
Vice-President – Jeff Smith
Secretary-Treasurer – Penny Snow
Assistant Secretary-Treasurer – Shawn McDougal

Directors present:

Sarah Hahs
Steve Byrom
Mike Johnson
Jeff Stow

Not Present- Nathan Buschow

Employees Present- Justin Robinson, Rebekah Da Vault, Dawn Booth

Guest present-

Mike Tincher
Bubba (Walter)Hight

Call to Order / Invocation / Verification of Quorum:

Called to Order by President Scott Royal at _5:03_ pm Date_01/08/2025__.
A Quorum was verified, 8 of 9 Directors present.

Approval of the Minutes:

Minutes from December 8th,2024 meeting were not available for approval.

Summary of Concerns:

Mike Tincher and Bubba Hight were present to discuss purchasing land for 32 Taps (2 acre lots) on 1195. Feasibility Study at Jacob & Martin will need to be done to determine if taps can be installed due to PSI, and Volume. They expressed laying lines to upgrade system to TCEQ specifications, if approved. The cost for study was paid for by Mike Tincher. Scott was calling engineers to get the study done. Justin expressed the possibility of putting in stacked tanks for their own pressure system. Justin wants to order more pressure loggers to measure psi. Shawn mentioned feasibility study would need sq. footage to be included for PSI. If study shows lower psi, discussed other options of tying in to master meter on 281, or on Withers Rd.

Scott asked about Ted Minor and any new news. Justin and Ted were checking PSI on houses on Robert's Rd. Putting a data logger in and it has been steady at 55-65 -PSI. Justin felt it was ready to be tapped into, but the line isn't tied in yet. He wants another data logger to get the best flow. He was hoping engineers could help locate the best location. He said the Map needs to be upgraded to include the 5 pressure planes. Justin feels like giving Ted Minor the taps he needs should be ok, depending on the field research on 281, he wants to do.

Large Invoices- none currently.

Justin said the meters at this point may need to be changed and not just the antennas. 150 meters will need to be changed. Justin said we needed a statement to specify location, meter and house as to where the meter is. Some of these meters are out in the field and not on the Diamond Map. Going forward everything needs to be put on Diamond maps with all field notes. Jeff Smith and Justin feel like all the meters need to be installed as soon as possible.

Field Report was discussed.

Justin said engineers have been on this list for a long time and he wants to meet with them to discuss old pressure tanks that aren't online. We need to tell them what we need and what we need to see. Justin needs to gather more information and Scott asked him to get that scheduled.

The engineer is trying to figure out our maps and the sizing of lines we have. Feels we need to be "potholing" to see what we have and noting what is found. 1' lines should be upgraded. Developers need to pay for whatever line upgrades are needed for their project. Engineers will determine what is needed.

Jeff Stowe - IT- upgraded system for new equipment, servers, new cabinet. Core IT only, not computers. Individuals will have log in and shared drives. Bid for \$14,352.06. They will order and build in house. We may have some downtime on install day. They will roll it in and install and set it up. Compudoc Computer Services out of Weatherford. All computers will be in network.

Asked for approval for variance of a few hundred dollars if needed. Scott asked for motion to approve. Sarah Hahs says we are very vulnerable to attacks at this point.

This will build an IT network and back up to hard drive. This is the Foundation for the technology we need, that can be built on later.

Motion made - 1st, Mike Johnson, 2nd, by Shawn Mc Dougal, to approve up to \$16,000.00, for any upgrades needed for extra drops.

Jeff Stowe will call Monday to get this scheduled. He has yet to ask if the system is cloud based or if it is a local system.

Justin says we need the Tampering with Water System signage and it needs to be posted at pump stations, well sites, and all SPWSC property.

Shawn McDougal expressed opening the board meeting with Prayer.

Scott wants to streamline our meetings and reports.

Motion made - 1st Jeff Stowe and 2nd by Steve Byrom, for Dawn Booth to be full time through July 1st, 2025.

A motion was made by **Director** – Scott Royal _____ to adjourn the meeting at ___6:52___ pm. **Director** –Steve Byrom _____ seconded the motion. Approval was unanimous and the meeting was adjourned.

Presiding Officer,

Secretary-Treasurer, Penny Snow