

Sturdivant-Progress Water Supply Corporation
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Officers present:

President – Scott Royal
Vice-President – Jeff Smith
Secretary-Treasurer – Penny Snow
Assistant Secretary-Treasurer – Shawn McDougal

Directors present:

Sarah Hahs
Steven Byrom
Nathan Buschow

Directors not present: Mike Johnson
Jeff Stowe

Also present:

Chase Lerma
Present were Ted Minor and David Watts

Employees Present-Rebekah Da Vault, Dawn Booth

Call to Order / Invocation / Verification of Quorum:

Called to Order by President Scott Royal at 5 pm Date 12/2/24.
A Quorum was verified, 7 of 9 Directors present.

Approval of the Minutes:

A motion was made by **Director** –Steve Byrom_ to approve minutes from December 2nd, meeting.
Director Shawn McDougal seconded the motion. Approval was unanimous.

Summary of Concerns:

David Watts voiced concerns over his Meter reading different than our reading. His reading showed 3,000 Gal, and ours showed 5,000 Gal. His June -Aug readings were high. Flo Test(analog) shows reading of 5 Gal. Issue a Work Order for changing out his meter, to be completed by employee.

Ted Minor- 12 Existing taps- Waiting on the next 24 taps to be activated. Ted is waiting to set 10 in the next few months. He can get 10 homes online in a few months, second 14 in a couple of years. Must get a road built and lines built for next 14 homes. 3400' of line needs to be upgraded from 3" to 4", lines on Robert's Road aren't tied in yet. We will know more after pressure logs are read consistently. Scott asked for the approval of the 10 taps for Robert's Road. Ted has already paid for 24 taps. Ted asked for some type of agreement for the remaining 14 taps, we can't make written promises on the timeline of completion.

Withers to Robert's Road, from Hogg Mtn loop, is based on an Engineering model that may not possibly be correct. The board agrees that the tie in of lines, is on SPWSC's expense and should be approved. Board feels that getting bids from Engineers, in the next 12-18 months for estimate for the Airport- upgrade and tie in should be completed, simultaneously. Engineering bids above \$3,500- 12-month project- must be approved by TCEQ, 60-90 days on upsize of lines, but meter approval is contingent of Data after 30 days.

Motion made by to approve the 10 lines and tie into 281.

Motion made - 1st Steve Byrom and 2nd by Sarah Hahs.

Fuel policy should be monitored.

Get a bid from Action to install Auto Gate, for security.

Personnel committee will meet on Dec, 20th with employee, about billing OT hours. Scott and Steve will meet at 8am to make sure everything is in writing.

ACR Feasibility Study- Get one done on Withers roadside during peak demand with these 24 taps installed. We need a clarified answer from engineers about what happens in each scenario. Get 35 psi on these 24 and rest of system. Go out for bids to get 4” and 6” and get accurate location for 4” line.

Status of current projects:

Need to get engineers to investigate where the pressure is low and if these 24 meters affect this. Tommy is going to get pressure loggers. Put 4-inch line in a loop maybe to improve service. Redundant pump in lift station to get two in each lift station as required by TCEQ.

Prioritize GM Accountability- field report needs to be GM’s responsibility.

Need approval on large invoices.

Next Month-

Monday Project Mgmt. Software Program

IT Upgrade-Jeff Stowe

Personnel Committee- Cost of living adjustment- **1st Motion** made by Jeff Smith, **2nd Motion** by Nathan Buschow. All in favor.

A motion was made by **Director** – Sarah Hahs _____ to adjourn the meeting at _____ pm. **Director** –Jeff Smith _ _____ seconded the motion. Approval was unanimous and the meeting was adjourned.

Presiding Officer,

Secretary-Treasurer, Penny Snow