

*Sturdivant-Progress Water Supply Corporation*

241 Village Bend Rd.

Mineral Wells, Texas 76067

(940)325-6020 / spwscsuddenlinkmail.com

**Officers** President Scott Royal, **Vice-President-** Jeff Smith

**Secretary-Treasurer-** Penny Snow, **Assistant Secretary -Treasurer** Shawn McDougal

**Directors** present: Mike Johnson, Nathan Buschow, Steven Byrom, Sarah Hahs

**Absent** Jeff Stowe

**Visitors:** Chase Lerma, GM Lake Palo Pinto WSC & Jeff Fryer and Clay Brown

**Call to Order/Invocation/Verification of Quorum**

Called to Order by President Scott Royal at 5:00pm September 11,2024

A Quorum was verified, 8 of 9 Directors present

**Approval of the Minutes:**

**Made by:** Sarah Hahs

**Seconded:** Steve Byrom

**Passed:** motion carried without dissent

**Visitor: Commissioner Jeff Fryer** requests that we not put Gurd (wet dirt back in the hole) we have dug in a road but remove all the wet soil we can and put dry fill dirt back in hole and road base on top. He will supply us with both fill dirt and road base. Jeff Fryer request that county may still store equipment here and will put their own lock on the gate.

**Clay Brown** on Tack Rd off HWY 281 has had low water pressure since 2004. He has talked to Billy several times about it through the years. Usage on bills shows 0 usage a lot of the time. Nineteen months his water usage was 0. Usage ranges from 0 thirteen times in last 70 months. 10 months it is 12000 gallons a month average when 50 or 60 calves there. It averages 14000 in last 6 years. Going forward with new style of meter that will be accurate. August meter is correct going forward. Rebekah will print out bill and mail in envelope. We will charge tier 1 for the water use of the past that has been averaged. We know we need several new pressure stations and getting with engineers on how to best manage these pressure issues. If the stations require storage, it is \$750,000.00. 35 psi required by TCEQ for each customer. Line is 45 at meter and is 2 inches then to 1 to house. Chase can bring a pressure logger to get true info to send to

engineers. The meter info is coming from a satellite google earth with altitudes figured in not true water pressure. Down his road before his house, they use average of 300,000 gallons a month.

**Approval of minutes:**

**Made by: Sarah Hahs**

**Seconded by: Steve Byrum**

**Passed: motion carried without dissent**

**We doubled our usage** in last 3 years on gallons of water sold. James Smith said we need to be at 6.35 we pay 19 wholesale rates. He shifts where base rate is 80 or 100 and then cost per gallon way down. It gets us thinking about budget. We know what money we will get each month 2 to 8000 gallons are our average this month's bill \$112.00 versus \$176.00.

Palo Pinto has a contingency fund that pays for unexpected expenses. 10,000 and above was high water usage. Base+ rate 0 - 10000 goes to variable 10000+ goes to contingency. If they sell a meter its (capital improvement) impact fee. Things budget committee can think about.

**Mike Johnson made a motion that**

Fireproof safe Rebekah needs a 4 drawer to help backup committee. What rating do we need. Did you look up pouches you can put documents in. Cool packs, Fireproof folders, - pouches etc. Media starts breaking down at 125 degrees 350 is highest. Coolest place in office to store the safe. Ask Jeff Stowe to find safe that would survive for an hour or two. Perhaps we should get a drop box, or store info on a cloud. We will do further research with Jeff Stowe

**Bad Debts**

How long after meter has been pulled should we close account. 6 MONTHS is a realistic amount of time to try to collect if people sell property. When meter is pulled it turns into a collection account. Label as turned off account. Get dead meter off. No usage meters need to pay each month. Pull meter if more than one house on meter and they haven't been paying for both meters. Label as turned off account. Get Dead meter. If they have a meter, they are supposed to be paying each month. Tariff requires payment. Make sure we are going by tariff. Will notify customers of new changes

## **Old Business:**

**Gilley** has put house in grandmother's name. House is being sold in few days. Money owed us is 1760 and he has agreed to pay half. Take

him to court. He didn't call for dig test. (Dig test ask who contractor is and where

send out work order and dig test is done 35cents or 40 cents for each locate. Rebekah will call Kristin to get letter.

**There** were two big leaks

**The** Vac truck is repaired

**Carter Rd** wells are almost ready for chlorination when TCEQ

**221** meters changed out

**Pressure** tank at office fixed

**Info** on lift stations repair

**INSULATE** PIPES NEXT WEEK AT PUMP STATIONS Gill Court and Carter Rd. need TCEQ and engineer

**Southridge** had additional pump added

**Pump inspection to be scheduled in next couple of months**

**Have** to notify Mineral Wells if we pump water from the wells

## **Executive Session**

### **Back into Regular Session: 7:45**

**Mike Johnson:** Made a motion that we drop the suit against Mineral Wells

**Sarah Hahs:** seconded

**Passed:** Motion passed without dissent

Tommy, we haven't come to a conclusion yet about GM position and want personnel committee to meet with you again. Hopefully by next month we will be able to move forward.

**Project Committee** met with engineers and felt like it was former General Manager that was big problem in not getting information to us. At least we want to know info. on what engineers are working on and maybe get it on field report each month. We would like quarterly report from the engineers going forward. Tommy could maybe keep completion dates on projects. Five years ago, asked for hydraulic study we got it but need plans.

Engineers could help by establishing priority jobs.

**Capital Improvement** plan looks at growth and demographics, is \$25,000 It comes up with a 20-year plan from engineers. Look at everything 5 yr 10 yr with financing and everything. He doesn't think it would be that much since we have our hydraulic model already done studies. How does putting 50 people on wells help our system. Need to address TCEQ violation points. We have low pressure plains and could help three things at once. We need to table for 6 months.

**Low pressure** stations

**Build** pump stations

**Let GM** address TCEQ violations

**The pump stations** here at office are in danger of exploding

**The model** may not be accurate

**Need to address TCEQ violations and low-pressure problems**

**Stall 6 months** before making a decision on getting engineers to set up plan

**Office Assistant**

\$15 or \$21 hrs. for office assistant 3-8 hr. days and after 6 months earn vacation time.

**Mike Johnson:** made a motion for Rebekah and Tommy to interview hiring office assistant

**Shawn McDougal:** seconded

**Passed Motion:** passed without dissent

**New Business**

**Mismatched meters**

**Insurance next month**

**Old Business**

**2 bids on security**

**Budget committee** next moth

**Need to get equipment** sold before end of yr so it is off balance sheet and save money on insurance

**Motion to adjourn made** by Shawn McDougal

**Seconded:** .by Mike Johnson

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*Presiding Officer,*

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*Secretary-Treasurer, Penny Snow* `