

Sturdivant-Progress Water Supply Corporation

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Officers present:

President – Scott Royal

Vice-President – Jeff Smith

Assistant Secretary – Treasurer – JB Watkins

Directors present:

Mike Johnson

Steven Byrom

Jeff Stow

Sarah Hahs

Also present:

General Manager – Billy Brillhart

Office Personnel – Rebekah Da Vault

Visitors: Marty Durbin, Potential director Shawn McDougal

Call to Order / Invocation / Verification of Quorum:

Called to Order by President Scott Royal at 5:00 pm May 8, 2024.

A Quorum was verified, 7 of 9 Directors present. Director James Slattery missed meeting, 3rd in a row.

Concerns of Customers:

The General Manager said that the only concern was over a water bill. He is working with the member to get it cleared up.

Accountant's Report fiscal year 2023:

Marty Durbin of Crawford, Carter and Durbin reviewed Sturdivant Progress WSC financials for the year 2023. Sturdivant Progress is a 501c12 nonprofit organization. Our costs went up 38% over the previous year. We need to watch our 85/15 income ratio. We will need to track our members' equity in a new way. The office staff will work with the accountant to set up the information. Mr. Durbin will return for the annual members meeting June 1st to address the Sturdivant Progress WSC members. Sturdivant Progress's form 990 is posted on our website and available for review at the office.

Approval of the Minutes:

A motion was made by **Director** – Jeff Stow, to accept the minutes of the April 10, 2024, board meeting. **Director** – Steve Byrom seconded, and the motion was carried without dissent.

Summary of Reports:

Presented by the General Manager: Field Report, Work orders and Water Usage/Loss Report for April 2024. Office Report, Director's/Financial Report, and Sales/Receivables Report, for April 2024. *Copies of these are kept in the monthly reports folder and available for review upon request.*

There were 3 major leaks on Sturdivant Progress lines in April at a cost of \$685.25. 6 Badger meter leak check alerts where 4 turned out to be actual leaks. The purveyors changed out 2 of the J-to-J meters, where the CDMA has failed and 2 Z meter to J meters at a cost of \$874.04. We are currently borrowing the reading equipment for the old meters. Billy hopes to have 100 meters (old CDMA and Z) changed out next month. We currently have about 300 Z meters that need to be changed out.

On the directors' report for the water loss, Billy said that most of the loss is the difference in the day that the City of Mineral Wells reads meters (1st) and the day that we read our meters (23rd). That difference is the water stored in the tanks.

The board approved Billy going to the TRWA Technical and Training conference in Galveston this year.

Status of current projects:

Upsize of FM 2256 Pipeline -

Completion of project is still on hold for weather. Once started it will take 10 to 15 days to complete.

Storage Tank expansion-

TCEQ has kicked back the submitted paperwork. The engineer will make changes and resubmit. There is something about the elevation for the new tank to be placed behind the small shop. The engineer should have a rough estimate of costs in July. The engineer will send it out for bids. It will be 10 to 12 days after that we will receive the bids.

The engineer has resubmitted our ACR. We should hear back on that soon.

Repair of Lift Stations-

Billy got ahold of a company, HWWS, from Waco that the City of Mineral Wells uses. A representative will be in the area on the 22nd. He will look over the locations and give us a bid. The purveyors can power wash the interior before the representative comes.

New Business:

Director Jeff Stow attended a meeting with TxDot on the planning of the Highway 281 bypass loop around Mineral Wells. It is still in the planning stages. They will conduct a feasibility study to determine which location they will use for the bypass. TxDot is going to have a meeting, open to the public, later this summer.

The Board agreed that General Manager, Billy Brillhart, will attend the TRWA technical training conference in Galveston TX this July.

Director Steve Byrom mentioned that he was unable to find costs to install new meters on our website. The office staff will review.

The Board asked if Billy has gotten with the engineer on where to put in meters along the system to monitor usage in each area. Billy will talk with the engineer. Right now, he feels we should start by putting them on our largest lines.

Director Jeff Smith suggested that we compensate the Independent Auditor of the elections \$100.00.

The Board wants to see a list of expected costs and a timeline on projects showing status (such as delayed by TCEQ). Possibly a formal projects software.

The Board asked the office staff to contact the attorney about potential liability of Sturdivant Progress members if PUC appeals case is lost.

Wednesday May 8, 2024

The board would like to see the written hay lease agreement between SPWSC and Christenson on the Hwy 281 property.

The Directors agreed that the Annual meeting on June first will take the place of the June monthly meeting. There will not be a meeting June 12, 2024. Next meeting July 10, 2024.

Director Sarah Hahs made a motion to adjourn the meeting at 6:40 pm. **Director** – JB Watkins seconded the motion. Approval was 7-0 and the meeting was adjourned.

Presiding Officer,

Secretary-Treasurer, Penny Snow